

Corporate Tasks

Service Plan 2014-15 – Operational Tasks – Monitoring

Key Action –Task	Frequency	Improvement	Link to PI's	Link to Risk Register	Progress			
					Q1	Q2	Q3	Q4
<u>People Strategy</u>	On-going				*	*	*	*
Monitor Training and Development Plans								
Staff Appraisals								
Sickness Absence Monitoring								
<u>Statutory Responsibilities</u>	On-going				*	*	*	*
Health and Safety								
Data Protection								
Equality Impact								
Welsh Language Act								